

**Highland School District #203  
HHS/HMS Library  
Tuesday, February 20, 2024**

**Regular Board Meeting-7:00 p.m.**

The **February 21, 2024, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 pm. Others present included Superintendent Mark Anderson, Director of Business & Operations Francis Badu, Board members Lupita Flores and Carlos López, and Recording Secretary Julie Notman. Board members Nikki Keller and Cindy Reed were absent.

The **flag salute** was led by Carlos.

**2. APPROVAL OF MINUTES**

No one had any questions or corrections. Lupita moved, and Carlos 2<sup>nd</sup>, to approve the **January 8, 2024, AM Board Meeting** and the **January 16, 2024, PM Regular Board Meeting Minutes**, as presented; motion carried.

**3. COMMUNICATIONS**

**a. Administrator Reports:** The Board had read the reports and did not have any questions or comments.

**b. Public Comment:** No public was present.

**4. UNFINISHED BUSINESS**

None

**5. NEW BUSINESS**

**a. Budget Status /Enrollment and Operations Report:** Francis: At the end of January the GF was at \$1.3M compared to \$1.5M a year ago. The other funds stayed on track. Transportation is down as we paid for a bus, for which prices are really going up. Discussed electric buses. A couple of districts have gotten grants to purchase some but are finding that they don't charge well in the winter and have a range of only 22 miles. Enrollment is down, six students withdrew more than enrolled, most have moved away [vs living in the district and opting to attend another district]. 1041 headcount, 1023 FTE, and 1026 actual. We are seven ahead of where we budgeted and are pretty level to where we were a year ago. One difference in the count is we took out the TK count and track it separately now. There is a drop in enrollment and population throughout the state. We are projecting that we could be down to 800-900 students in a couple of years [if the trend remains the same].

**b. Personnel Report:** Mark: November and December reports both have corrections to include omissions about the HS math teacher position. February has bus driver Charley Chapman's resignation. We hired two bus drivers in January as both candidates came with their CDL and proper endorsements. There isn't much else on the report except for the spring sports coaches. Carlos moved and Cindy 2<sup>nd</sup> to approve the November 21, 2023, and December 19, 2023 Personnel Reports as corrected and the February 20, 2024 report as presented; motion carried.

**c. Legislative Report:** Mark has been sharing leg updates about the state budget as they become available.

**e. Payment of Bills-General, ASB, Capital Projects, Transportation, and Payroll:** The Board had reviewed the warrants, there were no questions. Carlos moved to pay the General Fund, ASB, Capital Projects, Transportation, and Payroll as presented, Lupita 2<sup>nd</sup>; motion passed.

- **General Fund bills** for \$271,571.39 with warrants 77944 through 78041.

- **ASB Fund bills** for \$13,778.68 with warrants 7033 through 7046.
- **Capital Project bills** for \$6,395.42 with warrants 735 through 736.
- **Transportation bill** for \$177,309.90 with warrant 33 through 33.
- **Payroll Fund bills** for \$227,582.28 with warrants 78042 through 78056 and \$1,011,200.71 by direct deposit.

**6. CALENDAR OF EVENTS:**

David reviewed the meeting dates in March, which are fine, no need to change. April’s AM/Work Study meeting will be on the 8<sup>th</sup> as the first Monday is during Spring Break.

**7. ADJOURNMENT**

There being no further business, Vice Chair David Barnes adjourned the meeting at 7:19 pm.

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Chair

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Secretary