

**Highland School District #203
HHS/HMS Library
Tuesday, January 16, 2024**

Regular Board Meeting-7:00 p.m.

The **January 16, 2024, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 pm. Others present included Superintendent Mark Anderson, Director of Business & Operations Francis Badu, Board members Lupita Flores, and Cindy Reed, Leadership students Bryan Soto Meza and Hugo Duarte, and Recording Secretary Julie Notman. Board members Nikki Keller and Carlos López were excused.

The **flag salute** was led by Cindy.

2. APPROVAL OF MINUTES

No one had any questions or corrections. Lupita moved to approve the **December 11, 2023, AM Board Meeting** and the **December 19, 2023, PM Regular Board Meeting Minutes**, as presented; motion carried.

3. COMMUNICATIONS

a. Administrator Reports: The Board had read the reports and did not have any questions or comments.

b. Public Comment: None

4. UNFINISHED BUSINESS

a. 3rd Reading 6114 Policy-Gifts or Donations: Cindy moved with 2nd by Lupita to approve Policy 6114 Gifts or Donations as presented, motion passed.

5. NEW BUSINESS

a. Overnight Travel Request-DECA State: There were no questions regarding the request. Lupita moved, Cindy 2nd to approve the Overnight Travel Request-DECA State; motion passed.

b. Budget Status /Enrollment and Operations Report: Francis: At the end of December 2023, the GF had \$1.16M, last year it was \$1.371M. CP was at \$1.5M, we will be paying that down for projects and will collect more from the April county tax collection for the next round of projects. ASB was \$234K and Transportation \$331K. We are in the process of ordering a bus.

Enrollment: There were four more withdrawn students than enrolled but it is anticipated that some of them are traveling and will reenroll upon their return. We budgeted for 1023 FTE.

c. Personnel Report: Mark: This month we have the retirement of Mark Williams and maternity leave request by Katrina (Alvarez) Newland. Brenda Castellanos is recommended to finish the year at TES in the Title I para position. We are posting to hire a School Psychologist and a Speech Language Pathologist to start in 2024-2025 to replace this year's contracted staff. The addition to the superintendent's pay for the 2024-25 school year is listed per the recommendation of the board at the January AM meeting during Item 12-Superintendent Transition. Extracurricular has the HMS Girls Basketball coaching positions filled. It is great to see that we need a third coach for the addition of 6th graders participating. Cindy moved, Lupita 2nd, to approve the January 16, 2024, Personnel Report as presented, motion passed.

d. Legislative Report: Cindy: The session has just started so nothing to report yet.

e. Payment of Bills-General, ASB, Capital Projects, and Payroll: The Board had reviewed the warrants, there were no questions. Lupita moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, Cindy 2nd; motion passed.

- **General Fund bills** for \$274,783.62 with warrants 77839 through 77927.
- **ASB Fund bills** for \$2,490.60 with warrants 7026 through 7032.
- **Capital Project bills** for \$175,770.00 with warrants 733 through 734.
- **Payroll Fund bills** for \$230,081.82 with warrants 77928 through 77943 and \$1,034,362.67 by direct deposit.

6. CALENDAR OF EVENTS:

David reviewed the meeting and school closure dates in February. Board meeting dates are fine, no need to change.

7. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the meeting at 7:15 pm.

Chair

Secretary