



HIGHLAND SCHOOL DISTRICT NO. 203

P.O. BOX 38 – 17000 SUMMITVIEW ROAD
COWICHE, WASHINGTON 98923
(509) 678-8630 FAX (509) 678-4177

Superintendent:
Mark Anderson

School Board:
Nikki Keller
David Barnes
Lupita Flores
Carlos López
Cindy Reed

April 17, 2024 Highland School District is accepting applications for the following position:

Substitute School District Nurse

SUMMARY:

School District Nurse substitute position available up to 7 hours/day during the school year.

Essential Functions: The school nurse provides health care services to students by performing the following duties.

- Follows school health programs, in cooperation with medical authority and administrative school personnel.
- Does paperwork necessary in conjunction with school nurse duties.
- Provides first-aid and maintains health records of students and responds to emergency services within school RN scope of responsibilities.
- Follows nursing tasks as directed by District Registered Nurse (RN), including but not limited to, medication administration, insulin administration, and medical procedures
- Assists in programs for care of children with disabilities and other health conditions.
- Other duties as necessary/assigned.

Qualifications: The requirements listed below are representative of the knowledge, skill and/or ability required.

1. Washington state license to practice as a Licensed Practical Nurse or Registered Nurse; Certificate preferred.
2. Valid First Aid and CPR card.
3. Ability to work under pressure, adjust to varied situations, demands and new health issues.
4. Ability to learn and follow health care plans, school health reporting systems and logs.
5. Ability to be entrusted with confidential and sensitive information.
6. School Nurse education/experience preferred.
7. Ability to communicate with students, parents and staff in a manner appropriate to their level of understanding. Bilingual/biliterate in English and Spanish preferred.
4. Ability to work independently and reliable attendance.

Employment is contingent on passing a pre-employment physical and successful completion of WSP and FBI fingerprint screenings required by 28A.400 RCW

Salary & Benefits: Hourly: \$29.34 – \$32.60 This position has no benefits.

Closing Date: Open until filled. Make application as soon as possible

Qualified Candidates: Application form and information are available at: [FastTrack \(wa-k12.net\)](http://FastTrack(wa-k12.net)) or by calling the District Office at (509) 678-8631

Non-Discrimination Statement

The Highland School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator and Compliance Coordinator (RCW 28A.640/28A.642): Brandon Jensen, Tieton Elementary School Principal, 711 Franklin Rd, Tieton, WA 98947, telephone 509-678-8900, e-mail- bjensen@highland.wednet.edu. Section 504/ADA coordinator: Courtney Sund, Director of Special Education, SEL and Inclusionary Practices, 17000 Summitview Rd, Cowiche, WA 98923, telephone 509-678-8772, e-mail- csund@highland.wednet.edu. Harassment, Intimidation, Bullying (HIB) Coordinator: Don Strother, Highland Middle School Principal, 17000 Summitview Rd, Cowiche, WA 98923, telephone 509-678-8870, email- dstrother@highland.wednet.edu. The Highland School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact Ana Garcia, Student Services Secretary.

El Distrito Escolar de Highland no discrimina en sus programas o actividades por motivos de sexo, raza, credo, religión, color, origen nacional, edad, condición de veterano de guerra o grado militar, orientación sexual, expresión de género o identidad, discapacidad o uso de perro guía entrenado o animal de servicio, y ofrece igualdad de acceso a los Boy Scouts y a otros grupos de jóvenes especificados. El empleado mencionado a continuación ha sido designado para atender consultas y quejas de supuesta discriminación: Coordinador del Título IX y Coordinador de Cumplimiento de derechos civiles oficial (RCW 28A.640/28A.642): Brandon Jensen, director de Tieton Elementary School, 711 Franklin Rd, Tieton, WA 98947, número de teléfono, 509-678-8900, correo electrónico- bjensen@highland.wednet.edu. Coordinador de la sección 504/ADA: Courtney Sund, directora del Educación Especial, SEL y Prácticas Inclusivas, 17000 Summitview Rd, Cowiche, WA 98923, número de teléfono 509-678-8772, correo electrónico -csund@highland.wednet.edu. Coordinador de Acoso y Intimidación: Don Strother, director de Highland Middle School, 17000 Summitview Rd, Cowiche, WA 98923, número de teléfono, 509-678-8870, correo electrónico- dstrother@highland.wednet.edu. El Distrito Escolar de Highland también tomará medidas para asegurar que las personas de origen nacional que carecen de conocimientos del idioma inglés pueden participar en todos los programas educativos, servicios y actividades. Para obtener información acerca de los servicios de traducción o programas de educación bilingüe de transición, comuníquese con Ana García, Secretaria de Servicios Estudiantil.